



**Town of Flower Mound**  
**INDEPENDENCE FEST 2018**  
**Bakersfield Park**  
 1201 Duncan Lane, Flower Mound  
 Wednesday, July 4, 2018- 5:00 p.m. to 10:30 p.m.

**Non-Profit Vendor Application (Non-Food)**

Vendor/Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Description of booth (activities, handouts, etc) \_\_\_\_\_

*\*Vendors cannot sell or give away glow-in-the-dark or lighted items. Food vendors will be onsite so other vendors cannot give away competing items that are sold, example: bottled water, tea or lemonade.*

Preferred booth set-up time:     Tuesday 3p.m.- 7p.m.    Wednesday 9a.m.- 2p.m.

**Vendor Fees (Non-Profit vendor must provide proof of Non-Profit Status prior to application approval)  
(Fee includes 100v/30amp electricity)**

- |   |                   |          |  |
|---|-------------------|----------|--|
| <input type="checkbox"/> Booth space (10x10)                      | \$150             | \$ _____ |  |
| <input type="checkbox"/> Booth space (10x20)                      | \$200             | \$ _____ |  |
| <input type="checkbox"/> Corner Booth                             | \$50 (additional) | \$ _____ |  |
| <input type="checkbox"/> Additional Power (220v/60amp or greater) | \$75              | \$ _____ | *please designate amount of power needed _____ |
| <input type="checkbox"/> Late Fee                                 | \$50              | \$ _____ |  |

(A late fee will be assessed if vendor agreement & payment are not received by Friday, June 1, 2018. No vendor applications will be accepted after Friday, June 15, 2018)

Total Enclosed \$ \_\_\_\_\_

Please note that the above booth fees do NOT include tents, tables or chairs. If you wish to rent these items, please contact Jennifer Skaggs with Promoter Line at [jennifers@promoterline.com](mailto:jennifers@promoterline.com) or by phone at 817.557.1009.

**Power Requirements**

Description of equipment	Type of plug (standard is 3-prong)	Amps	Voltage
_____	_____	_____	_____
_____	_____	_____	_____

Please make checks payable to **Town of Flower Mound** and send with completed application to:

Promoter Line, Inc.  
 Attn: Independence Fest 2018  
 4218 Gateway Drive, Ste. 140  
 Colleyville, TX 76034  
[jennifers@promoterline.com](mailto:jennifers@promoterline.com) / 817.557.1009

## Rules and Regulations

- Independence Fest is an outdoor event held regardless of weather conditions.
- Vendor fees shall be paid in advance and are non-refundable. **Vendors are accepted on a first come first served basis. Vendors offering similar services will be limited.**
- Vendors are to remain in their booths during festival hours, unless otherwise noted.
- Tents, tables and chairs will not be provided. Vendors shall drape and cover all tables and counters.
- Vendors manning a booth must be over the age of 18 or accompanied by an adult.
- **All vendors must have a tent that can be weighted or held down by blocks or weighted buckets.** "In-ground" stakes, such as straight or hammer-driven will NOT be permitted.
- Vendor parking is limited to a designated area. A map and complete information will be included in your acceptance packet. Vehicles not in the designated area are subject to being towed at the owner's expense or ticketed by the Flower Mound Police Department. Observe all traffic signs. Vendors not complying with parking instructions may be asked to leave the show without refund of fees paid.
- All vendor vehicles must be moved to the designated parking area after loading or unloading prior to 2 p.m. Wednesday, 7/4/18
- Vendor tents must have a fire retardant tag attached or fire retardant certification from the manufacturer. **Vendors with tents that are not fire retardant must have a fire extinguisher in their tent at all times.** Inspections will be performed by the Town of Flower Mound.
- Vendors are responsible for the cleanup of trash from, around and about their booth. Trash receptacles will be located throughout the area. Portable restrooms will be available for vendor and guest use.
- Deadline for vendor fee payment is Friday, June 1, 2018. Beginning June 2, 2018, a \$50 late fee will be added to the vendor fee.
- All participating vendors shall strictly adhere to hours of operation for move-in and move-out. Event Management reserves the right to change dates, hours or location. **Booth placement is at the sole discretion of Event Management.**
- Vendor shall conform to all statutes, ordinances, rules, orders, regulations and directions issued by any authorized authority of the federal, state or city government, including but not limited to, rules and regulations issued by the facility housing the festival.
- Event Management reserves the right to stop or remove from the festival any vendor or vendor representative, performing any act or practice, which in the opinion of Event Management is objectionable or detracts from the purpose/objective of the festival.
- Event Management reserves the right to decline a vendor's application if they deem their product or service not suitable for the event or if there are numerous vendors previously confirmed to sell that same product or service.
- Non-profit vendors may be asked to provide a copy of their tax-exempt certificate for verification. Applications for non-profit vendors will be reviewed and accepted on a case-by-case basis.
- If accepted, vendors will receive an email packet one week prior to the event. The packet will contain parking passes, maps and a general information letter.
- Property brought onto the premises by any vendor is at the vendor's sole risk and shall be removed from the premises during designated move-out times. Event Management shall have the right to remove from the premises any remaining effects left after designated move-out time at vendor's cost.
- Vendor retains liability and assumes all risks of loss and/or damages on site or in connection with transportation, display, storage and sale of merchandise at Independence Fest. Bonded Overnight security is provided from 7p.m. Tuesday to 8a.m Wednesday.
- Painting, mixing of chemicals or possession of explosive materials is not allowed at any time.
- The displaying and or carrying of firearms are strictly prohibited except for uniformed officers of the local Police Department.

### Agreement of Liability Waiver

I HEREBY RELEASE, WAIVE, DISCHARGE, COVENANT NOT TO SUE AND AGREE TO HOLD HARMLESS FOR ANY AND ALL PURPOSES THE TOWN OF FLOWER MOUND, TEXAS, ITS OFFICERS, EMPLOYEES, SUCCESSORS, ASSIGNS, CONTRACTORS, SPONSORS AND VOLUNTEERS (COLLECTIVELY "THE TOWN") FROM ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, PERSONAL INJURY INCLUDING DEATH, OR PROPERTY DAMAGE THAT MAY BE SUSTAINED BY ME AND ANY OF MY EMPLOYEES, VOLUNTEERS, AGENTS OR CONTRACTORS WHILE PARTICIPATING IN THE INDEPENDENCE FEST EVENT, INCLUDING INJURIES OR DAMAGES SUSTAINED AS A RESULT OF THE NEGLIGENCE OF THE TOWN.

### Venue

The Parties agree that if legal action is brought under this contract, exclusive venue shall lie in the Courts of Denton County, Texas, and its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of Texas.

### Contract Agreement

I have read these rules and regulations and, in the event I receive one, I agree to read and comply with the acceptance packet regarding the 2018 Independence Fest. By paying the vendor fee, I have agreed to the conditions and terms of this contract. I understand payment must be received with a completed Agreement by June 1, 2018. I also understand that on June 2, 2018 a late fee of \$50.00 will be assessed. The late fee should be included with application if Vendor Agreement and payment are not received by due date.

It is understood and agreed by applicant that this entire document constitutes a contract between Vendor and the Town of Flower Mound only when the Town of Flower Mound confirms this contract. Confirmations may be mailed, faxed or emailed. Acceptance of money by the Town of Flower Mound is not binding, if fee is returned before acceptance and confirmation of this contract. Verbal agreements or promises made verbally and not specifically stated and confirmed in writing, as part of this Contract, shall not be binding. **I have read the aforementioned Rules and Regulations and agree to all of the terms and conditions as they are written.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_